

Since 1971

EASI FILE

YOUR BLUEPRINT & DOCUMENT SOLUTION PROVIDER



PRACTICAL SOLUTIONS FOR YOUR FILING PROBLEMS

EASI FILES



Comes in two models - Easi File with a one part lid, that opens with the door.

Access with a two part independent lid

Easi to File... Easi to Find

Save Space - 75% Over conventional flat files.


Save Time - Retrieve any documents in less than 15 seconds.

Ergonomically correct. No bending or stooping. All retrieval is done from a standing position.


Almost any size and type of document or material may be stored in sequence, including blueprints, plans, maps, film, artwork and digital media.



1 Easi File



3 Flat Files



Stores as much as

SIZE & CAPACITY SPECIFICATIONS

PART NO.	CAPACITY *	MAX DOC SIZE	HEIGHT	WIDTH	DEPTH	WEIGHT LBS.	SHIPPING VOLUME (CU.FT.)
EF & AX 50	1250	24" x 41"	47"	27"	18"	210	19
EF & AX 100	1250	34" x 44"	50"	37"	18"	280	27
EF & AX 200	1250	36" x 48"	54"	39"	18"	320	30
EF300	1250	44" x 60"	50"	63"	18"	475	41
EF400	1250	44" x 72"	50"	75"	18"	540	55

*Capacity is base on 3-Mil documents



“HOW THEY HANGIN’?”

1. Open the Cabinet.



(Cut out is for illustration purposes only. Not on production files.)

2. Slide documents forward or back on the hanger bars.



3. Center the document you want to retrieve...



4. Remove (or replace) the document.



THERE ARE 3 WAYS TO STORE DOCUMENTS IN EASI FILE SYSTEMS:

1. Single sheets - using self-adhesive hangers (see pg. 6)
2. Groups or sets - using staple strips (see pg. 6)
3. For everything else - envelopes, which give your documents more protection (page 7)

*Once you use one,
you'll know
why they are called
"Easi Files."*

METRIC CONVERSION CHART

DOCUMENT SIZE	INCHES	METRIC	FITS CABINETS
A	8.5 x 11	22 x 28	MF15, MF25
A4	8.125 x 11.75	21 x 30	MF15, MF25
B	11 x 17	28 x 43	MF15, MF25
A3	11.75 x 16.5	30 x 42	MF25
A2	16.5 x 23.375	42 x 60	BOTH EF & AX 50, 100, 200 - MF25
C	17 x 22	43 x 56	BOTH EF & AX 50, 100, 200 - MF25
D	22 x 34	56 x 86	BOTH EF & AX 50, 100, 200
D	24 x 36	61 x 91	BOTH EF & AX 50, 100, 200
A1	23.375 x 33	60 x 84	BOTH EF & AX 50, 100, 200
E	34 x 44	86 x 112	BOTH EF & AX 100, 200
A0	33 x 46.75	84 x 119	BOTH EF & AX 200
--	36 x 48	92 x 122	BOTH EF & AX 200

ECONO FILES, WALL FILES, & EASI WHEEL TROLLEY



With open ends



With closed ends

Econo File

A utility version of the EASI FILE, offers all the speed and convenience of vertical filing at a lower cost, and is compatible with the full EASI FILE system. ECONO FILES are equipped with casters for mobility, and ideal for storage of smaller quantities of blueprints and documents.

SIZE & CAPACITY SPECIFICATIONS

PART NO.	CAPACITY*	MAX DOC SIZE	H	W	D
EF & AX 5	500	24" x 38"	44"	27"	16"
EF & AX 10	500	34" x 44"	50"	37"	16"
EF & AX 11	500	36" x 48"	54"	39"	16"

Easi Wheel Trolley File

Portable and low cost. Holds up to 400 blueprints and documents.

Features four separate filing sections.



PART NO.	MAX DOC SIZE
EF110D	24" x 38"
EF110E	36" x 48"

Don't Agonize...
ORGANIZE!

Wall File

For local storage of up to 100 blueprints and documents with sort capability.



PART NO.	EF112

COMPATIBILITY CHART

DESCRIPTION	POLYESTER HANGERS				SIDE-ENTRY Polyethylene Envelopes (Anti-Static)				TOP-ENTRY Polyethylene Envelopes (Anti-Static)				Out Cards	DIVIDERS	STAPLE STRIP				Index Kit									
	PART NUMBER	EFH22	EFH24	EFH30	EFH34	EFH36	EFB1C	EFB2C	EFB3B	EFB6A	EFB16	EFB24 x 24			EFB24 x 30	EFB24 x 38	EFB24 x 38-2	EFB24 x 38-4		EFB30 x 42	EF 34 x 44	EFOC	EFPD22	EFPD 32	EFSTS 22	EFSTS 24	EFSTS 30	EFSTS 34
EASI and ACCESS FILES	EF & AX 50	•	•				•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
	EF & AX 100	•	•	•	•		•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
	EF & AX 200	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
	EF300	Special Size															•											
EF400	Special Size															•												
MOVABLE FILES	EF & AX 5	•	•				•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
	EF & AX 10	•	•	•	•		•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
	EF & AX 11	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•

Scooter Rack

Mobile filing system designed for 1/2 size blueprint and document sets. SCOOTER RACK will hold up to 12 binder bars. Each Binder Bar has a "Friction" grab strip to securely hold up to 150 sheets. Binder Bars are easy to label for quick reference to your documents.

PART NO.	DESCRIPTION	MAX DOC SIZE
SCTR	SCOOTER RACK	15" x 24"
SCTRBB	SCOOTER RACK WITH 10 BINDER BARS	15" x 24"
BB	BINDER BAR FOR SCOOTER RACK	15" x 24"



Scooter Rack



Binder Bar



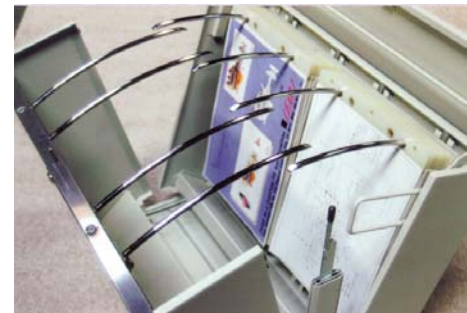
Wheeled Carts sold separately

MF25

MF15

Mini File

Designed to store A, B, and C size blueprints (1/2 size sets) and drawings



FILE SPECIFICATIONS

PART NO.	DESCRIPTION	CAP	MAXIMUM DOCUMENT SIZE	OVERALL DIMENSION CLOSED			OPEN DEPTH	WEIGHT
				W	D	H		
MF15	A & B SIZE	1000	11" x 18"	13"	14"	23"	30"	32 lbs.
MF25	A, B & C SIZE	2000	11" x 18"	27"	14"	23"	30"	68 lbs.
		1000	24" x 18"					

CART SPECIFICATIONS

PART NO.	DESCRIPTION	W	D	H	WT	USED WITH
MCU-15	UPPER CART	17"	25"	31"	16 lbs.	MF15 FILE
MCL-15	LOWER CART	14"	17"	6"	6 lbs.	
MCU-25	UPPER CART	30"	25"	31"	17 lbs.	MF25 FILE
MCL-25	UPPER CART	27"	17"	6"	7 lbs.	

AVAILABLE IN TWO MODELS:

MF15 for A and B sized blueprints and drawings.

MF25 for A, B and C sized blueprints and drawings.

Wheeled carts are offered for both files. (sold separately)

The MCU is an Upper Cart.

The MCL is a Lower Cart. It rolls below the Upper Cart to give optimum space usage.

SUPPLIES

Hangers

Polyester strips that adhere to individual blueprint and other large single documents, to hang in our cabinets. Simply peel off adhesive strip and attach to your document. HANGERS will go through most copiers.

PART NO.	LENGTH	PART NO.	LENGTH	PART NO.	LENGTH
EFH22	22"	EFH54	54"	MH11	11"
EFH24	24"	EFH56	56"	MH22	22"
EFH30	30"	EFH58	58"	MH24	24"
EFH34	34"	EFH60	60"		
EFH36	36"	EFH72	72"		

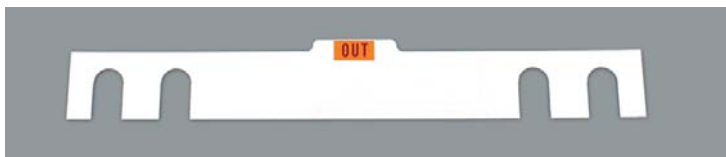
For groups or sets of blueprints and documents



Divider Cards

Made of heavy duty plastic with offset ID tabs for separating groups of blueprints and documents. Divider Cards make it easier to slide groups of blueprints and documents from front to back while sorting.

PART NO.	LENGTH	PART NO.	LENGTH
MFPD11	11"	EFPD32	32"
MFPD22	22"	EFPD53	53"
EFPD22	22"	EFPD68	68"



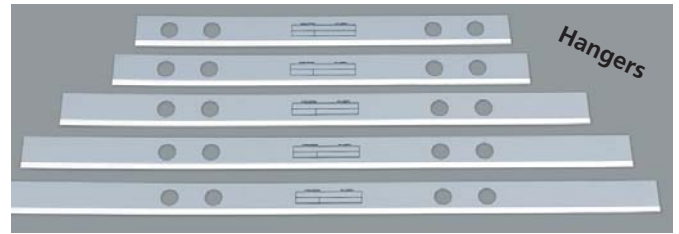
Here's a great idea: Give everybody in the office an Out Card with their name on it. Makes it so easy to refile, people actually do it!

Hanger Applicator

Designed for fast and accurate application of hanger strips. Especially useful for larger documents.



For single sheet blueprints and documents

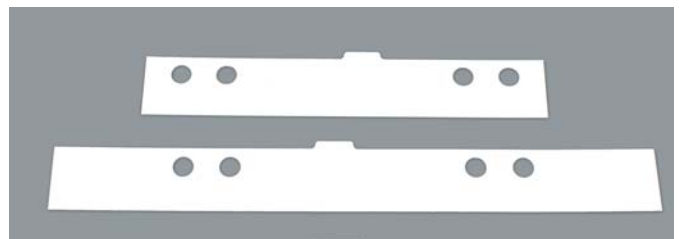


Staple Strips

Heavy duty plastic, designed to support blueprints and documents gathered in sets. The strip is pre-punched and includes staggered identification tabs. Blueprints and documents are easily stapled onto the strip.

	PART NO.	LENGTH		PART NO.	LENGTH
STD STAPLE STRIP	EFSTS22	22"	HEAVY DUTY STAPLE STRIP	EFSTS22HD	22"
	EFSTS24	24"		EFSTS24HD	24"
	EFSTS30	30"		EFSTS30HD	30"
	EFSTS34	34"		EFSTS34HD	34"
	EFSTS36	36"		EFSTS36HD	36"
	MFSTS11	11"			
Holds 50 sheets	MFSTS22	22"			
	MFSTS24	24"			

Mini File Heavy Duty - Not Available

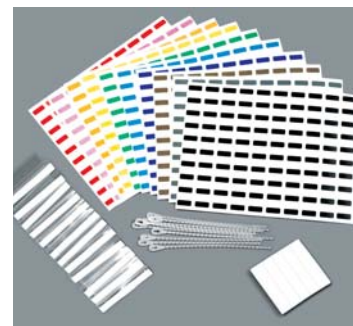


Out Cards

Made of a heavy duty plastic and extends above the normal hanger strip. Marked with a bright red "OUT" label to identify the position of any removed documents.

Index Kit

Color code documents for easy identification in the cabinet. The kit contains 1,000 tabs of ten different colors, 12 self-adhesive index tabs, and 10 grouping ties for tying bundles of documents together.



Pro-One™ Protective Envelopes

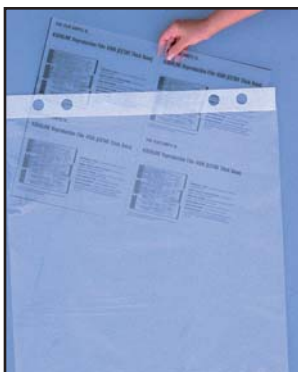
PRO-ONE™ is a rugged, reusable transparent envelope that is large enough to fully cover your blueprints, engineering and architectural documents, maps, film, artwork, and other printed materials.

Unlike lamination (which permanently encase individual plan pages in plastic), with the *Pro-One™* you slip one sheet or a full set of plans in and out with ease.

The newest *Pro-One™* envelope has two or four plastic sleeves for viewing up to four or eight individual pages, without removing your plans from the envelope.

Pro-One™ holds documents as small as CD's, photographs, and blueprints and plans up to 34" x 44". They're reusable.

Top Entry



PART NO.	No. of Compartment	Max Doc Size/ Compartments
EFB24x24	1	24" x 24"
EFB24x30	1	24" x 30"
EFB24x38	1	24" x 38"
EFB30x42	1	30" x 42"
EFB34x44	1	34" x 44"
EFB24x38-2	2	24" x 38"
EFB24x38-4	4	24" x 38"

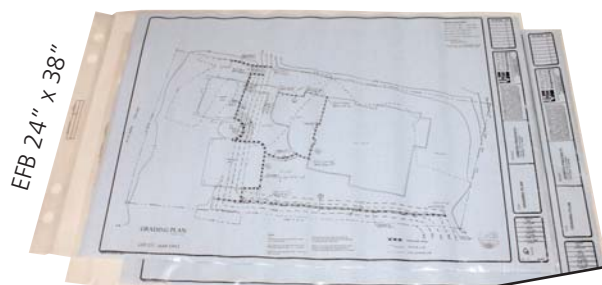


D291

PART NO.	DESCRIPTION
D291	DESK STAND
W291	WALL UNIT
TD291	DESK STAND

Protect Your Construction Documents!

Compatible with Easi Files and Easi Carrier



Single Sleeve



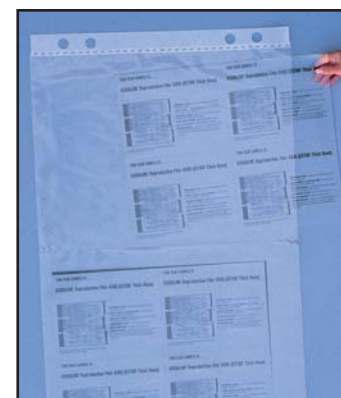
4 Sleeves

Archival quality anti-static polyethylene envelopes are supplied with attached hangers, ready to use.

Available in top or side entry. Side entry envelopes are available in both single and multi-compartment design.

Side Entry

PART NO.	No. of Compartment	Max Doc Size/ Compartments
EFB1C	1	24" x 18"
EFB2C	2	24" x 18"
EFB3B	3	24" x 12"
EFB6A	6	12" x 12"



Tarifold

The flexible solution to organize, protect and display your frequently referenced 8.5 x 11 documents. Pockets are made of clear plastic with one-piece steel wire frames, to keep them rigid, yet pockets are flexible enough to pop documents in and out of your wall, desk or rotary mounting mechanism. Color-coded frames for easy indexing complete with snap-on tabs.

PACK RACK, WALL RACK MINI RACK



Pack Rack

Portable filing system.
Holds up to 50 sets of blueprints
and documents (50 per set).

Available in three styles:

- Open Frame
- With Lid
- Foldable table-top



PACK RACK open frame



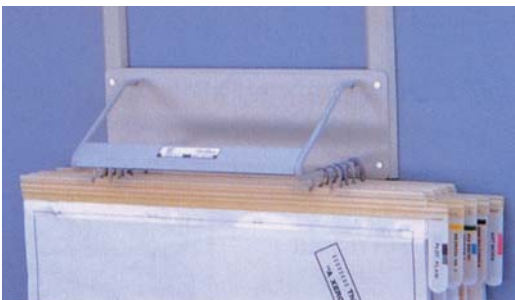
PACK RACK with lid



PACK RACK with folded table top

Mini Rack

Our ultra-compact flat wall unit which can
be mounted on a regular wall, door, or
partition in a modular office



Shown with partition brackets. (Ordered Separately)

Don't pile it ...
EASI FILE It!!

Wall Rack

The convenience and efficiency of
Pack Rack in a wall mounted unit.



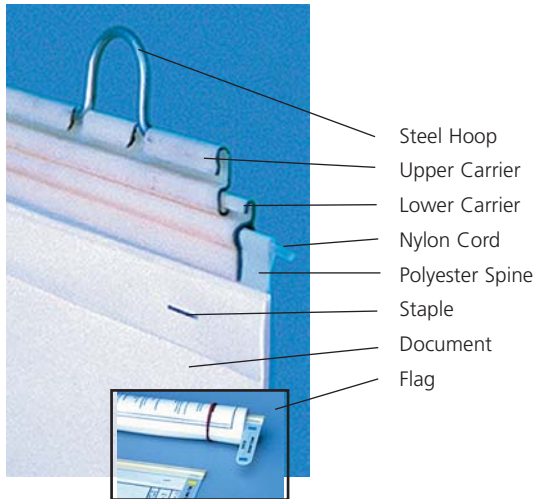
SPECIFICATIONS

PART NO.	DESCRIPTION	USES CARRIERS	MAX DOC CAPACITY	MAX DOC SIZE	HANGER CAPACITY	WIDTH	DEPTH	HEIGHT	SHIPPING WEIGHT (lbs.)	MAX DOC WEIGHT (lbs.)
PR24	Pack Rack 24" frame file	22" & 24" Length	2500	24" x 36"	50	16"	27"	45"	30	300
PR24-L	Pack Rack 24" with lid		2500	24" x 36"	50	16 1/2"	27"	45"	30	300
PR24-T	Pack Rack 24" with table		2500	24" x 36"	50	18"	27"	45"	39	300
PMR24	Mini Rack		1000	24" x **	20	17"	6"	6"	3	100
PWR24-L	Wall Rack with lid		2000	24" x **	40	17"	24"	12"	17	200
PR30-T	Pack Rack 30" with table	22", 24", 30" Length	2500	30" x 42"	40	17"	24"	47"	60	300
PR36	Pack Rack 36"	30", 34", 36" Length	2500	36" x 48"	50	16"	39"	57"	30	300
PR36-L	Pack Rack 36" with lid		2500	36" x 48"	50	16 1/2"	39"	57"	39	300

Upper and Lower Carriers

All Rack file systems use rugged 2-part plastic slide-in/slide-out file carriers. File carriers provide immediate access to blueprints and documents for filing or removal. Blueprints and documents are easily stapled to the file carrier.

Identification flags are included with lower carriers.



Heavy Duty Carriers

Heavy Duty carriers perform the same function as the plastic carriers shown at left. Heavy Duty Carriers are 100% metal and hold approximately 175 bound drawings. Your bound drawings are divided in half, and hang over the metal bar; no stapling required.



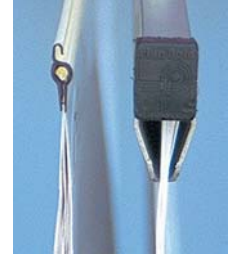
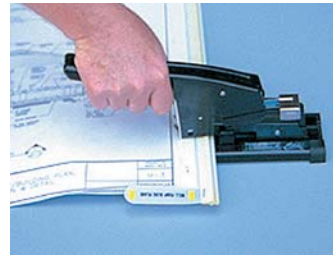
PACK RACK SUPPLIES

PART NO.	** LENGTH	DESCRIPTION
PRUCA **	22" 24" 30"	UPPER CARRIER
PRLCA **	34" 36"	LOWER CARRIER

* Add HD after length for Heavy Duty

Store More in Less Space

Compare a File Carrier (approx. 1/4" wide), to a conventional file clamp (approx. 1" wide). The File Carrier requires only 25% of the space to store the same blueprints and documents.



"The Manager"

Organize & Store Rolled Drawings

Never, ever roll your blueprints. It damages the prints. They develop "Memory" and won't lay flat. If we can't convince you otherwise, here is the best way to store them.

Economical solution for storing plans. Sturdy, corrugated cardboard with reinforced bottom. Identification labels on interior and exterior. 16 slots @ 4" x 4" or combinations of 4" x 4", 4" x 8", and 8" x 8".



The Manager

PRODUCT NO.	L	W	H
MGR-25 'B', 'C', & 'D'	16"	16"	25"
MGR-37 'D' & 'E'	16"	16"	37"

ART-N-PHOTO & STIC TRIP

Choose from three models

AP72, AP36, and AP18

Models **AP36** and **AP72** can provide even more flexible storage by using the Divider Kit (not included) to create additional sections.



AP36 - with Divider Kit and Wheel Kit



AP18

FILE DIMENSIONS

PART NO.	HEIGHT	WIDTH	DEPTH	WEIGHT#
AP18	21"	15"	14"	6
AP36	45"	24"	27"	35
AP72	78"	24"	27"	40

Wheel & Divider Kits

APWK	WHEEL KIT
APDK	DIVIDER KIT 24"

Envelopes

ENVELOPE TYPE	COMPARTMENT SIZE*	NUMBER OF COMPARTMENTS
APB16-1	24" x 16"	1
APB-18-1	24" x 18"	1
APB24-1	24" x 24"	1
APB36-1	24" x 36"	1
APB36-2	24" x 18"	2
APB36-3	24" x 12"	3
APB72-2	24" x 36"	2
APB72-3	24" x 24"	3
APB72-4	24" x 18"	4
APB72-5	24" x 14"	5
Steel Hanger APSH APSHHD (heavy duty)	Each Envelope requires 1 Steel Hanger (Described Above)	

* For larger envelope, please call for information.



AP72 Divider Kit Can use up to 3 kits per file.

Steel Hangers

The hanger is inserted through the top edge of the envelope, distributing the weight across the full width of the envelope for greater strength.

PERFECT FOR FILING

Photographs, Negatives Artboards,
and Large Materials



AP72

Designed for the graphics industry to store large format materials. The system uses single or multiple compartment polyethylene envelopes which are suspended on a steel hanger. There are three models available:

AP 18 desk top unit for 18" envelopes

AP 36 for 36" envelopes

AP 72 for 72" envelopes

Stic Strip®



°A permanent solution to sheets tearing out from binders, manuals, catalogs or any documents in ring or post binders. The STIC STRIP is self-adhesive and permanently attaches to you're A or B size drawings.

FLAT FILES



C- Files

Mayline's self contained C-Files are available in both five-drawer and ten-drawer units complete with integral cap.

- Self contained design with integral cap.
- Flush base or 20" high base with bookshelf.
- Bolt together for stacking, up to three high.
- Models to accommodate three sheet sizes.
- Five-drawer units have drawer height of 2" each; ten-drawer units are 5/8".

Museum Files

Museum File were specially designed as a quality storage system to keep valuable document and artifacts protected from harmful elements. mayline's museum files feature all the great benefits of C-Files, however, paint finishes, drawer rails and case construction are specially designed and manufactured with media safety in mind.

- Available in both five-drawer and ten-drawer and in three sizes.
- Fully enclosed flush base.
- Finished in no-outgassing paint.
- Delrin rollers with fully-encased ball-bearings.
- Include all the great features of Mayline C-Files.



Vertical Clamp Files

Mayline Vertical Clamp Files have an easy-to-use clamp that grips sheets securely without punching or stapling. Mayline clamps and pivot hangers have been designed to be interchangeable with the systems of other manufactures, so you can easily integrate Mayline clamps or components into your existing system.

- Clamps available in five sizes; 18", 24", 30", 36", 42".
- Each clamp holds up to 100 sheets.
- Spring-loaded metal mounting clips.
- Metal wing knobs, not plastic.
- Clamps and pivot hangers work with other manufacturer's systems.
- Multiple stands to choose from.



* See price list for Part numbers

EASI CARRIER



The efficient, professional way to transport large documents such as blueprints, schematics, maps and artwork. Provides a full view display with a firm writing surface for the entire document.

Transport blueprints and large documents neatly, safely and conveniently with the EASI CARRIER. Unique system eliminates "curl" that makes rolled documents hard to handle. The EASI CARRIER is engineered from durable, heavy duty materials designed to stand up to harsh weather and construction environments.

Each EASI CARRIER is constructed with extra pockets and a rugged zipper closure.

The EASI CARRIER is compatible with all EASI FILE cabinets and *PRO-ONE*™ Envelopes to make a complete large document storage and transportation system.

EC24	FOR PLANS 24" x 36"
EC30	FOR PLANS 30" x 42"

EASI FILE

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